**Hong Kong Sheng Kung Hui**

**Safeguarding Policy**

**Volunteer Self-Declaration Form**

(CONFIDENTIAL WHEN COMPLETED)

Note: All applicants for voluntary posts working with children or vulnerable adults must complete this form and return it to the Vicar (priest-in-charge) or his/her delegate of the parish in a sealed envelope.

I solemnly declare that I have

• NEVER abused a child or a vulnerable adult;

• NEVER been warned or cautioned in relation to any inappropriate conduct towards a child or vulnerable adult;

• NEVER been accused in relation to any inappropriate conduct towards a child or vulnerable adult;

• NEVER been convicted in a court of law of any inappropriate conduct towards a child or vulnerable adult; and

• NEVER been convicted in a court of law of any sexual criminal offence.

*(Please cross out any UNTRUE statement(s).)*

I confirm that the following person has agreed to be contacted to vouch for my suitability to care for and work with children or vulnerable adults:

Name

Contact number Email address

I declare that the personal data voluntarily provided by me on this declaration form is accurate and up-to-date to the best of my knowledge. I undertake to notify Hong Kong Sheng Kung Hui promptly should any of the statements above be no longer true.

I understand that if I withhold any relevant information, or present false or inaccurate information in this declaration, the church reserves the right to terminate my appointment with immediate effect.

**Full name (as on identity document)**

(English) (Chinese)

**Contact number**  **Parish**

**Ministry(ies) involved**

**Signature** **Date**

***For a volunteer below 18 years of age***

The following is to be completed by the volunteer’s parent / guardian:

I (name) confirm that the declarations above

made by (volunteer’s name) are correct to the best of my knowledge.

**Parent’s / Guardian’s signature**

**Date**